



FRONTLINE EMERGENCY

&

SECURITY SERVICES

EÍRE FORUM

CONSTITUTION

Ratified 28th April 2022



Frontline Emergency Services & Security Éire Forum

Constitution

1. Name

The Frontline Emergency and Security Services Éire Forum. (F.E.S.S.E.F) is the governing body for National Services Day and ancillary events.

2. Administration

Subject to the matters set out below the group and its property shall be administered and managed in accordance with its constitution by the members of the Board, constituted by clause 8 of this constitution.

3. Objects

DEFINITION AND OUTLINE OF THE PROJECT.

- The Forum is to give recognition, mutual support and respect to service personnel.
- To help educate the general public to the general ethos that governs the emergency and security services.
- To promote understanding and cooperation between individuals and services and the general public.

Services at this time are defined as in Statutory, Voluntary and Veteran organisations as per Appendix 1:

The Board may at any time add or subtract services to or from the Forum. Any organisations wishing to join should apply to the Board, and member organisations are to comply with this Constitution.

4. Aims & Objectives.

To expand the ethos of the established annual day of commemoration and celebration for the services as defined.

The aim of the organisation is as stated above and also to promote relations between the services as defined in 3 above.



5. Details of Target Groups

Personnel who in their chosen profession (as defined in 3 above) serve the community in a very defined way which in many cases calls for unparalleled dedication and heroism and bravery.

6. Benefits

The provision of a greater understanding among personnel of the life, commitment and experiences encountered by service personnel in their individual professions/Services.

To create a lines of communication between all services on the island of Ireland and to help foster good relations and to provide a social vehicle to help meet these ends.

To give the general public a greater awareness of the duties and responsibilities of the said services and help create a positive attitude towards service personnel

In furtherance of the above objects the group may:

- 6.1 Provide or secure the provision of facilities for the purposes of National Services Day.
- 6.2 Provide members of the group the opportunity to access and participate in all activities relevant to the furtherance of the group.
- 6.3 Organise or assist in organising meetings, lectures, classes and exhibitions, and publish or assist in publishing reports, periodicals, recordings, books or other documents or information.
- 6.4 Raise, collect and receive money by way of grants, sponsorship and donations for National services Day activities which are not-for-profit.

7. Membership

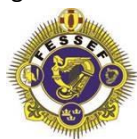
7.1 Membership of the group shall be open to Services as defined in Appendix 1.

7.2 Member organisations whose applications for membership are accepted by the Board shall be called Representative Members (representative of their organisation) and shall be entitled to one vote at meetings of the Committee.

7.3 Persons who, in the opinion of the Board, have specialist knowledge or experience to offer in furtherance of the ideals may be co-opted on a voluntary basis to the group on an *ad hoc* basis. Such persons may be called Associate members and shall not have the right to vote at meetings.

Glossary

- **Participant:** Any person under instruction of a member organisation taking part in National Services Day events.
- **Representative Members:** those persons nominated to the National Services Day committee by their parent organisation.



- **Associate Member:** Persons who, in the opinion of the Board, have specialist knowledge or experience to offer in furtherance of the ideals and may be co-opted on a voluntary basis to the group on an *ad hoc* basis.
- **Committee:** the persons nominated by the member organisations to the National Services Day
- **Board:** persons from the Committee to manage the National Services Day organisation.
- **Head of Organisation:** the person in charge of each member organisation, CEO, Commissioner, Director-General for example.

8. Board

8.1 The Board shall meet at least twice a year and shall consist of not less than 5 Representative Members of the Committee.

8.2 Membership of the Board shall be by invitation of the standing Board.

8.3 Services as defined in Appendix 1 shall be entitled to have a Representative Member on the Committee.

8.4 The Chairperson, Vice-Chairperson, Honorary Secretary and Honorary Treasurer, who shall be the Honorary Officers of the Board, shall be Representative Members.

9. Functions of the Board

9.1 The primary function of the Board is to maintain the FESSEF Constitution and implement the strategy, policies and delivery of National Services Day aims.

9.2 The Board may make such regulations, as they consider appropriate for the efficient conduct of the business of the Board and the Committee.

9.3 The Board may employ services, as they consider necessary, and on such terms as to achieve the aims of the Constitution.

9.4 The Board, may appoint other sub-committees, advisory groups or working parties as required from time to time decide necessary for the carrying out of their aims, and may determine their terms of reference, duration and composition of such sub-committees, the sub-committees shall make regular reports on their work to the Board. Sub committees may appoint their own participants.

9.5 The Board may appoint a patron or patrons or other such ambassadors that they may deem appropriate.



10. Chairing Meetings

All meetings of the Board or of the Committee shall be presided over by the Chairperson or the Vice-Chairperson. . If neither the Chairperson nor the Vice-Chairperson is present, those present may elect one of their numbers to take the Chair for the duration of that meeting. The Chairperson shall have a second or casting vote, if required.

11. Finance

11.1 All monies raised by or on behalf of the organisation shall be applied to further the aims of the Constitution and all associated expenditure shall be approved by the Board.

11.2 The Honorary Treasurer shall keep proper accounts of the finances of the Committee and present these accounts at the AGM for approval. A Statement of income and expenditure will be provided annually verified by an independent financial advisor, in appropriate manner agreed by the Board at least once a year.

11.3 The financial year of the group shall run from 1 Jan to 31 December.

11.5. The Board shall authorise the Honorary Treasurer and two members of the Board to sign cheques on behalf of the Committee. All cheques must be signed by not less than two of the three authorised signatures.

12. Annual General Meeting

The Annual General Meeting of the Committee shall be held at such place and time not being no more than 15 months after the holding of the preceding Annual General Meeting as the Board shall determine.

At such Annual General Meeting, or Special General Meeting, the business shall include the following:

12.1 The selection of Representative Members to serve on the Board,

12.2 The appointment of a Chairperson and Vice-Chairperson and Secretary,

12.3 The appointment of a Treasurer and Assistant Treasurer,

12.4 The appointment of a Secretary who shall determine the agenda,

12.5 The consideration and approval (or otherwise) of the accounts,

12.6 The proposal of any amendments to the Constitution.



13. Special General Meeting

The Committee or Board may at any time at its discretion request a Special General Meeting.

14. Rules of Procedure at all times

14.1 Voting.

Motions at any meeting shall be decided by a simple majority of those present and entitled to vote. In case of an equality of votes the Chairperson shall have a casting vote.

14.2 Minutes.

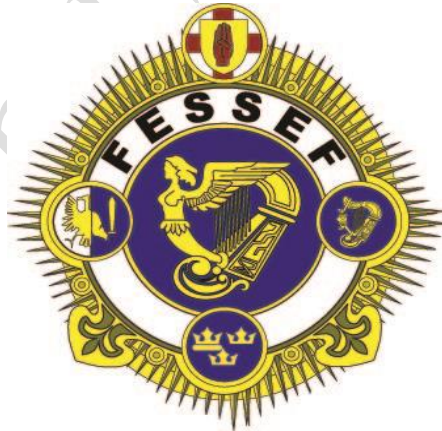
The Board and Committee shall keep minutes.

14.3 Quorum.

The quorum at AGM shall be 10, Committee shall be 5 and at meetings of the Board 3 persons.

18. Indemnity

Those member organisations in Appendix 1 shall indemnify their Participants, Representative Members and Associate Members.



F.E.S.S.E.F. LOGO

OUR LOGO CONSISTS OF THE EMBLEMS OF THE FOUR PROVINCES OF THE ISLAND OF IRELAND AND IN THE CENTRE THE HARP WHICH IS RECOGNISED WORLD WIDE AS A SYMBOL OF IRELAND. IN THE LOGO WE HAVE ENDEAVOURED TO INCORPORATE SOME PART OF THE LOGOS OF ALL PARTICIPATING ORGANISATIONS.



Motto:

Fág an Bealach (Clear the way)

Appendix 1

1. *An Garda Síochána,*
2. *Irish Prison Service,*
3. *National Ambulance Service,*
4. *Fire Brigade,*
5. *Civil Defence,*
6. *Royal National Lifeboat Institution,*
7. *Irish Coast Guard,*
8. *St. John Ambulance,*
9. *Order of Malta Ireland,*
10. *Bumbleance,,*
11. *Airport Fire Service,*
12. *Irish Red Cross,*
13. *Óglaigh na hÉireann,*
14. *Airport Police,*
15. *Irish United Nations Veterans Association,*
16. *Revenue,*
17. *Water Safety Ireland,*
18. *Search and Rescue Dog Association,*
19. *National Retained Firefighters Association,*
20. *Óglaigh Náisiunta na hÉireann,*
21. *Blood Bikes,*
22. *Community First Responders,*
23. *Retired National Ambulance Service,*
24. *Health Service Executive,*
25. *Association of Retired Prison Officers,*
26. *Mountain Rescue Ireland,*



27. *Irish Society for Pre Hospital Emergency Medicine,*
28. *Chief Fire Officers Association.*

National Services Day

